



**Organization:** The South Pacific Business Development (SPBD) Microfinance Network is the leading microfinance / micro-enterprise development organization operating in the Pacific Islands. SPBD improves the quality of life of low-income families by providing training, unsecured credit and ongoing guidance and motivation to help women start and grow micro-businesses. SPBD operates in Samoa, Tonga, Fiji, Solomon Islands and Vanuatu with strong local teams and a broad base of local and international support. We are looking for a new:

## General Manager (GM) of SPBD Fiji

**The Opportunity:** The GM is the in-country national leader of SPBD Fiji and reports to the SPBD Fiji Board of Directors and to the President of the SPBD Network. The GM leads and motivates a professional team to achieve our poverty alleviation mission and our corporate goals.

**Main Duties:**

- Provide leadership in the implementation of our Strategic Plan.
- Manage our ambitious client expansion program throughout Fiji.
- Research and design new client-responsive financial products and related services.
- Prepare and update annual budgets, financial projections, operational and financial plans.
- Ensure efficient staff management, including hiring, motivating and building staff capacity.
- Ensure that all internal and external reports are prepared within defined timeframes and requirements.
- Perform local and international fundraising activities.
- Maintain and enhance relationships with key stakeholders (e.g. our members, funders, government, the board of directors, media, etc.).
- Ensure the implementation and regular update of organizational policies and procedures.
- Represent and promote SPBD locally and internationally.

**Skills/Qualifications/Experience:**

- Direct experience working in a senior position within a microfinance institution.
- Knowledge of best practices in microfinance field operations, finance and administrative matters.
- Ability to engage effectively with external auditors and internal auditors.
- Banking, insurance or financial management background also helpful.
- Strong interpersonal, management and leadership skills.
- Sound understanding of financial management and accounting principles.
- Demonstrated ability to build cohesive teams and to achieve goals through teamwork.
- Demonstrated report and proposal writing experience.
- University education; preferably in business and administration, international relations or development.
- Excellent computer skills in MS Office (Word, Excel, PowerPoint).
- Fluency in spoken and written English.

**Remuneration:** Competitive compensation, incentive pay and benefits are provided. Pay package is benchmarked with senior public and private executive management positions in Fiji.

**Term of Assignment:** Three-year minimum contract renewable with start date on or around 1 May 2026.

**Closing Date:** Please forward your CV with a cover letter to: Greg Casagrande, Chairman, SPBD Microfinance, by email to [info@spbdmicrofinance.com](mailto:info@spbdmicrofinance.com) by Friday, 20 February 2026.